

ASSIGNMENT ATTACHMENTS: AN EXAMPLE

Energy and Life Systems

Student's name:

Assignment grade:

Itemised Rating Scale (ticked when applicable)

STRUCTURE

Essay relevant to topic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Essay has little relevance
Topic covered in depth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Superficial treatment of topic

ARGUMENT

Accurate presentation of evidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Much evidence inaccurate or questionable
Logically developed argument	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Essay rambles and lacks continuity
Original and creative thought	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Little evidence of originality

STYLE

Fluent piece of writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clumsily written
Succinct writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unnecessarily repetitive

PRESENTATION

Legible and well set out work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Untidy and difficult to read
Reasonable length	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Over / under length

SOURCES

Adequate acknowledgement of sources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Inadequate acknowledgement of sources
Correct citation of references	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Incorrect referencing

MECHANICS

Grammatical sentences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Several ungrammatical sentences
Correct spelling throughout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Much incorrect spelling
Effective use of figures and tables	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Figures and tables add little to argument
Correct use of units and quantities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Some units incorrect

Explanations and Comments

Tutor:

This assignment pro forma was devised at Murdoch University in Western Australia

From: Forster, F., Hounsell, D., Thompson, S. (1995) *Tutoring and Demonstrating: A Handbook*. TLA / UCoSDA, P. 63